

GOVERNMENT OF PAKISTAN  
REGIONAL DIRECTORATE OF NATIONAL SAVINGS  
ABBOTTABAD

**TENDER NOTICE**

Sealed bids are invited from well reputed firms/ suppliers/ authorized dealers duly registered with tax authorities for supply of following items.

**Air Conditioners 1.5 Ton (06), UPS 1000 Watt (07), UPS Batteries (09), Steel Benches (20), Officer Chairs (06), Staff Chairs (15) and Iron Safe (01).**

2. The Procurement method as per Public Procurement Rule 36(a) will be observed for the processing of this tender and the bid shall be evaluated on the basis of lowest quoted prices of the above mentioned items. The bidder whose bid found to be non-conforming the specification and requirements of the procuring agency shall be rejected straight away. The tender documents (Terms of Reference) containing detailed information and a list of items to be purchased are available in the office of the undersigned which can be collected during office timings on any working day or may be downloaded from PPRA website <http://www.ppra.org.pk> or CDNS website <http://www.savings.gov.pk>.

3. Bidders are required to submit a Bid Bond in shape of Call Deposit, Demand Draft, Pay Order or Bankers Cheque for a value of Rs.10,000/- in favor of Director, Regional Directorate of National Savings, Abbottabad along with the bidding documents as bid security without which shall not be entertained. The bids containing financial and technical (where applicable) details along with supporting documents in sealed envelope must reach this Directorate upto **11:00 A.M. on 6<sup>th</sup> February, 2020** which will be opened at **11:30 A.M.** on the same day in the office of **Joint Director, Regional Directorate of National Savings, Behind Kashmir Cloth, Mansehra Road, Abbottabad** in the presence of bidders or their representatives who wish to attend the proceedings. The procuring agency reserves the right to increase or decrease the quantity of items at its convenience/ budget provisions.

4. Please feel free to contact the undersigned for any query related to this tender.

**(Bakht Bahadur)**  
Director  
RDNS, Abbottabad  
PH# 0992-400408

**LIST OF ITEMS**

<b>S#</b>	<b>Name of the Items</b>	<b>Specifications</b>	<b>QTY</b>
1	Air Conditioner (1.5 Ton) Invertor	<ul style="list-style-type: none"> <li>• Haier, Gree or equivalent</li> <li>• Cooling at least 18000 BTU, Wall Mounted</li> <li>• Hot &amp; Cool</li> <li>• Air circulation at least 689/1483 CFM</li> <li>• Noise level 55db</li> <li>• 1 year comprehensive onsite warranty of parts along with five (05) years Compressor warranty</li> </ul>	06
2	UPS (1000 Watt)	<ul style="list-style-type: none"> <li>• Homage or equivalent</li> <li>• 01 year warranty</li> </ul>	07
3	UPS Batteries	<ul style="list-style-type: none"> <li>• AGS, Excide or equivalent</li> <li>• 200 Amp (27-Plates)</li> <li>• At least 06-months warranty</li> </ul>	09
4	Steel Benches	<ul style="list-style-type: none"> <li>• Leatherette cushion, arms and back (Green Color)</li> <li>• Cushion, arms and back</li> <li>• One (01) year warranty</li> </ul>	20
5	Office Chairs	<ul style="list-style-type: none"> <li>• Master Offisys or Torch High back, green leatherette seat and back with molded foam cushion</li> <li>• Pneumatic height adjustment</li> <li>• Five legged stainless steel base with heavy duty twin caster and polyurethane arms.</li> <li>• One year comprehensive warranty</li> </ul>	06
6	Staff Chairs	<ul style="list-style-type: none"> <li>• Master Offisys or Torch Low Back revolving Chair with seat and back fully upholsted in Leatherite of approved colour with arms and hydraulic base Imported 5 castors with lockable revolving and tilting Mechanism for extra stability.</li> <li>• One year comprehensive onsite warranty.</li> </ul>	15
7	Iron Safe	<ul style="list-style-type: none"> <li>• Thickness of External body: 3 mm Gauge MS Sheet</li> <li>• Thickness of Internal Body: 1.5 MM 17 Gauge MS Sheet</li> <li>• Iron Sheet: New galvanized imported sheet used.</li> <li>• Body: Made on double shell principle for fire proofing, Fire proof material od Alum, Crystal insulate etc.</li> <li>• Door: Single door, Stainless steel sheet on front door</li> <li>• Interior: one locker at top, two drawers at bottom with one or two adjustable shelves in center Handle : Steel heavy duty solid handle, Locks: Heavy Duty triple locking system made of solid brass lock and keys, supplied with duplicate set of keys</li> <li>• One (01) year comprehensive warranty</li> </ul>	01

## **TERMS OF REFERENCES**

1. The Procurement method as per Public Procurement Rule 36(a) will be observed for the processing of this tender and the bid shall be evaluated on the basis of lowest quoted prices of the above mentioned items.
2. Bidders are required to submit a Bid Bond in shape of Call Deposit, Demand Draft, Pay Order or bankers Cheque for a value of Rs.10,000/- in favor of Director, Regional Directorate of National Savings, Abbottabad alongwith the bidding documents.
3. If the successful bidder withdraws bids at any stage before finalization of tender, bid bond submitted by the bidder shall be forfeited and the contract shall be awarded to the next lowest evaluated bidder.
4. The firm should be registered with the FBR, NTN and Sales Tax number shall be mentioned in the bid and copies attached therewith.
5. The price inclusive of all taxes (where applicable) should be quoted in Pak Rupees.
6. Bidders are required to furnish photocopies of Computerized National Identity Card of their proprietor.
7. The bidder shall furnish an affidavit on Rs.100/- stamp paper (original and latest duly attested by Notary Public) to the effect that the firm is not blacklisted from any Government Department.
8. The bid validity period should be up to 30.06.2020.
9. Late / incomplete receipt of bids shall neither be accepted nor entertained and shall be returned by hand at the time of opening of tenders, or by mail as the case may be.
10. The procuring agency reserves the right to increase or decrease the quantities of items.
11. The procuring agency reserves the right to accept or reject any or all or a part of tender for which reason may be conveyed if desired in writing.
12. Each bid shall comprise one single envelope containing, separate financial proposal and technical proposal (if any). All bids received shall be opened and evaluated in the light of Tender Notice, ToRs and PPRA Rules.
13. The procuring agency reserves the right that the bidders who's bid proved to be non-confirming with the financial and technical specifications (where applicable) and requirements of the procuring agency shall be rejected straight away.
14. No transportation and carriage / mobilization charges will be paid for supply / installation of items at designated sites.
15. The items, which will be supplied, should be free from any defects and same as per approved samples provided / inspected before the execution of work.
16. The work, if done below standard will not be accepted and the firm concerned have to do it again up to the satisfaction of authority at his own risk and cost.
17. Income Tax, including other applied taxes will be deducted at source as per Tax rules.
18. All the pages of bid documents must be signed by the authorized signatory of the bidder firm.

19. The successful bidder shall execute an agreement on Rs.500/- stamp paper for award of contract within 15 days of supply order. The draft may be obtained from procuring agency.
20. The payment shall be made on submission of bill(s) for the items supplied and on satisfactory completion of the job.
21. After supply / delivery and installation of item, during the inspection / verification any fault found in supplied items, procuring agency reserve the rights to stoppage the payment, forfeit the bank guarantee, blacklist the firm or may ask to replace faulty item(s) with good item(s).
22. The bids containing financial and technical (where applicable in separate envelope) should reach this directorate up to **11.00 A.M.** on **6<sup>th</sup> February, 2020** which will be opened at **11.30 A.M.** on the same day in the **Regional Directorate of National Savings, Behind Kashmir Cloth, Mansehra Road, Abbottabad** in the presence of bidders or their representatives who wish to attend the proceedings.
23. The unconditional / irrevocable Performance Guarantee equal to 05% of the contract value in shape of CDR from any scheduled bank in favor of Regional Director, Regional Directorate of National Savings, Abbottabad valid for contract period shall be provided by the successful bidder on or before submitting invoice(s). The Performance Bank Guarantee shall be released after successful completion of contract period or may be forfeited in case of poor performance/ supply of sub-standard items.
24. The bidders are required to mention experience (in years) for supply of the same equipment and furnish supporting documents.
25. The bidders are required to furnish financial documents/statements describing annual business turnover of the firm for the last three years.
26. No tender will be sold by the successful vender.
27. In case of tie in the quoted rates, the procuring agency reserves the rights to decide the article on best technical specifications.
28. The bidders can participate in all items or an individual item.
29. The bidders are required to furnish a copy of Certificate of being Original Equipment Manufacturer (OEM) or the authorized ddealership/relationship certificate for AC's without which bid shall not be entertained.

